



A Brush With Kindness Program

Interested parties must review the program requirements included in the A Brush With Kindness brochure. These materials are available on-line (www.oldcolonyhabitat.org) or from hard copies supplied to interested party. This form can be filled out on-line and printed. Please return this form via hard copy.

These materials will be reviewed by members of the OCHFH Family Services and Building Committees. Please ensure that your materials are complete. We cannot take action on incomplete materials.

Please direct any questions to the telephone number below.

Section A — Documentation Requirements Checklist

In addition to this completed expression of interest — please include the following:

- Proof of Homeowner’s Insurance
- Verification of Residence in the Home
- 2 most recent pay stubs for each household member employed
- Documentation of non-employment income (SSI, Welfare, Child support, Pension Payments, etc)
- Documentation of all monthly expenses (utilities, credit card payments, mortgage etc)

ABWK serves folks who meet our income requirements — who live in the residence — who own the residence and who have the demonstrated ability to repay OCHFH for materials etc.

Please fill out the information requested as completely as possible. All members of a family that submits an application for this program through OCHFH (and who will reside in the home, if selected) are subject to a criminal background check and will be screened to determine whether or not they appear on the National Sex Offender Registry and the United States Department of Treasury’s Office of Foreign Assets Control list of Specifically Designated National and Blocked Person’s list.

Old Colony Habitat for Humanity Income Guidelines: 30—60% of County Median Income (HUD)

Please determine the county where you live and determine whether you fall within the median income guidelines established for the program.

Norfolk County 2014-15 Guidelines			Bristol County 2014-15 Guidelines	
Family Size	30% Median	60% Median	30% Median	60% Median
1	\$ 18,450	\$ 36,900	\$ 12,500	\$ 25,000
2	\$ 21,050	\$ 42,100	\$ 14,350	\$ 28,700
3	\$ 23,700	\$ 47,400	\$ 16,150	\$ 32,300
4	\$ 26,300	\$ 52,600	\$ 17,900	\$ 35,800
5	\$ 28,450	\$ 56,900	\$ 19,350	\$ 38,700
6	\$ 30,550	\$ 61,100	\$ 20,800	\$ 41,600
7	\$ 32,650	\$ 65,300	\$ 30,700	\$ 44,400

Section B: Applicant Information

Full Name					
Social Security Number		DOB			
Email Address					
Cell Phone		Marital Status	Married	Separated	Unmarried

Dependents who reside in the home with you. Do not include Co-Applicant

Full Name	Date Of Birth	Sex	
		M	F

Co-Applicant Information

Full Name					
Social Security Number		DOB			
Email Address					
Cell Phone		Marital Status	Married	Separated	Unmarried

Dependents who reside in the home with you. Do not include dependents of applicant

Full Name	Date Of Birth	Sex	
		M	F

Section C: Income and Expense

Income

Please list gross amount of income from all sources, including wages, Social Security, retirement, rental income, support or public assistance.

Source	Amount	Frequency (weekly, monthly)	Comments

Expenses

Please list all expenses.

Expense	Amount	Comment
Mortgage		
Electric		
Heat (Oil or Gas)		
Cable		
Car payment		
Credit Cards		
Phone		

Section D: Home Information

Home Street Address			
City Or Town		Home Telephone	
Legal Owner (Name on Deed)			
Year Built		Year Purchased	
Homeowner Ins Carrier		Home Ins Policy #	

Are there any aggressive pets or residents in the home that volunteers should be aware of?

Please explain:

Briefly describe the repairs needed.

Section E: Sweat Equity & Partnership

Your help in renovating your home is called “sweat equity”. OCHFH expects participants in ABWK program to perform an agreed upon number of sweat equity hours. This may include landscaping, construction work, painting or other approved activities. Family members or friends can contribute sweat equity hours.

Are the applicant & co-applicant willing to complete sweat equity hours?

Are other adults (over 18) living in the home willing to complete sweat equity hours?

Will any of the these individuals require reasonable accommodations?

Applicant & Co-applicant are expected to be available to participate in a home interview and to be present and to provide access during renovations.

Section F: Personal Statement

Please write a brief explanation of why you should be selected for assistance and how it will help you. Use an additional page if needed.

Section G: Commitment Statement & Signatures

By signing below I am certifying that the statements made in this document and attachments are true and complete to the best of my knowledge and are made in good faith. I understand that Old Colony Habitat for Humanity will perform a credit history review and a cross-check of the Massachusetts Sex Offender Register or other similar national registry. All statements made in support of this application are subject to verification.

Applicant Signature

Co-Applicant Signature

Now What?

Once we receive a completed application, our goal is to have the application reviewed within two weeks. In evaluating your application we will pull a credit report, review property records, check government or other national registries. As part of the review process we may ask that you meet with us.

Once your application is approved, the next step will be a review of the work to be completed, which will result in an estimate to complete the job. We will share this estimate with you, we will be issuing you a no-interest loan to pay for the work and we will work with you on a re-payment schedule.

If you have any questions please feel free to contact us at 508-399-1781.